

Overview of Clubhouse Data Collection for California Implementation

Data Collection Instruments

Data are collected at two levels:

County Level

Forms: Engagement Interest Form (EIF), Training and Technical Assistance (TTA) Needs Survey, Service Use Agreement (SUA)

Purpose: Track County engagement with COE and readiness for Clubhouse implementation.

Agency/Clubhouse

Forms: Clubhouse International Membership Application, Clubhouse Accreditation Application, Clubhouse International Self Study, Clubhouse Profile Questionnaire (CPQ), Baseline Assessment, Member Attendance Monthly Update

Purpose: Monitor progress toward accreditation, member engagement in the Clubhouse and fidelity to the Clubhouse Model.

**Note:* No PHI/PII is collected centrally; agencies maintain link files.

Cadence of Data Collection

1. County Forms

Form	Timepoint
EIF, TTA Needs Survey, SUA	One-time during enrollment process

2. Agency/Clubhouse

Form	Timepoint
Clubhouse International Member Application	Annual
Clubhouse International Accreditation Application, Self Study	Dependent on Accreditation status
Clubhouse Profile Questionnaire (CPQ)	Annual



Clubhouse
International

Creating Community:
Changing the World of Mental Health

Estimated Burden

County staff:

1 - 2 hours for enrollment

Agency/Clubhouse:

Data collection is built into the Clubhouse Work-Ordered Day, “burden” is shared between staff and members

Data Platform Information

As part of the COE benefits, free access to ClubMiCIL for data tracking and reporting is included.

Highlights of ClubMiCIL include:

- Designed specifically for Clubhouses and the work ordered day
- Multiple Security Logins allow Member Data Entry
- Real-time, Daily Attendance and easy Data Entry option
- Case Notes can integrate with Medi-Cal Billing