



# Clubhouse International

Creating Community: Changing the World of Mental Health

## Application for New Clubhouse Development Training

The primary purpose of Clubhouse International New Clubhouse Development Training is to assist groups to develop Clubhouses through autonomous, not-for-profit organizations. The application of any group without current plans to function as a separate and freestanding not-for-profit organization will be considered giving weight to that applicant's willingness and ability to create an empowered Advisory Board of community leaders. Group applicants must include representatives from at least two separate local community organizations.

The New Clubhouse Development Training includes the following:

- A two day intensive training by Clubhouse International staff including an individualized and specific six month action plan
- Presentations from members, staff and board members from the host Clubhouse
- A manual including all training materials and additional resources
- A welcome reception, two lunches, two continental breakfasts
- A guided tour of an Accredited Clubhouse
- Individual follow up from a seasoned Clubhouse International mentor for one year to achieve the objectives developed in the action plan
- Access to Clubhouse International start-up group resources including an individual group web portal

Cost for the training is \$1,800.00 per group (3-6 people). First, submit the completed application. If the application is accepted, then submit training fee.

To Apply:

1. Contact Jack Yatsko, Chief Operating Officer, Clubhouse International at 808-651-8598 or via email at [jyatsko@clubhouse-intl.org](mailto:jyatsko@clubhouse-intl.org)
2. Submit your completed application via our new **Startup Group Portal** (Mr. Yatsko will provide you with the login information).
3. Submit completed application online
4. Choose your payment option – credit card, check, wire transfer.

If you are unable to complete your application from the Portal, please download and email to us the pdf application which is starting on the next page.



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### STEP ONE: PROVIDE YOUR INFORMATION

Group Contact Person	
Street Address	
City	State/Province
Zip/Postal Code	Country
Phone	Fax
Email	
Date(s) of Training Requested:	
Please indicate whether you would prefer to be notified about the status of your application by:  Phone_____ or Email_____	

### STEP TWO: LIST TRAINING PARTICIPANTS

Group size minimum is three and maximum is six participants. Please list the names of the people you expect to participate in the training and the names of one or two alternates:

Name of Participant	Affiliation
1.	
2.	
3.	
4.	
5.	
6.	

Please answer the following questions (text boxes)

1. Please provide a general description of your group and the current support networks (such as NAMI, MHA, consumer groups, Community Mental Health agency) that are affiliated with your group.
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2. Is your group registered as a not-for-profit or charitable organization? If not, are you planning to register or affiliate with another organization?
3. Please provide a general description of current mental health services available in your community.
4. Please describe any unique opportunities or support for a Clubhouse in your community that will be part of your plans for the future.
5. Please describe any potential barriers or problems you anticipate as you work to develop a Clubhouse in your community.
6. Other Comments?

## STEP THREE: PAY THE TRAINING FEE

<u>Training Fee Due:</u>	
Total Due:	US\$1,800.00

### For credit card payments:

Request a FREE Startup Group Portal account from [jyatsko@clubhouse-intl.org](mailto:jyatsko@clubhouse-intl.org). Follow the onscreen instructions to make your payment online, using a credit or debit card.



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Check and wire transfer payments:

Include your Clubhouse name and note payment is for New Clubhouse Development Training on your remittance.

For checks: make checks payable in US dollars to Clubhouse International, and mail to:  
Clubhouse International, NCD Training  
845 Third Avenue, 6<sup>th</sup> Floor  
New York NY 10022

For wire transfers:

Bank name: Capital One Bank  
404 Fifth Avenue  
New York, New York 10018  
ABA #: 065000090  
Swift Code (BIC): HIBKUS44

For credit to the account of Clubhouse International A/C # 7528097035

Thank you for your interest in developing a Clubhouse in your region. We will be in contact with you in the near future regarding the status of your application. If you have additional questions or need further information, please contact Jack Yatsko, Chief Operating Officer, Clubhouse International at 808-651-8598 or via email at [jyatsko@clubhouse-intl.org](mailto: jyatsko@clubhouse-intl.org).